

Program & Camp Credit/Refund Application (Except AOA and Baby Boomers)

Children absent 3 or more days in a session due to illness or injury may receive a prorated credit or refund. A doctor's note must accompany the credit/refund form available at the front desk and be submitted within 1 week of the camp. Before camp starts we pay our vendors, purchase our admission tickets and supplies, and hire our staff according to the enrollment. These are the reasons for the above policy.

All credits and refunds are subject to Director approval. All service fees will be withheld, and any other additional fees may be deducted at the discretion of the Director. There will be a \$5.00 processing fee for all credit requests and a \$10.00 processing fee for all refund requests. Please allow 2-3 weeks for processing

The \$50.00 deposit is NON-REFUNDABLE.

 Signature of Person Requesting Credit/Refund

 Today's Date

PLEASE FILL IN COMPLETELY TO ASSIST IN PROCESSING, HOWEVER, COMPLETING THIS FORM DOES NOT ENSURE A CREDIT/REFUND:

I am requesting a _____ Credit _____ Refund In the amount of: _____

Name of Participant: _____ S.F.I.D # _____

Name of Parent/Guardian: _____

Address: _____ City/State: _____ Zip: _____

Phone (daytime): _____ (evening): _____

Program Registered for: _____ Program Dates: _____

Program/Camp Name: _____

(Please be specific)

Reason for Request: _____

FOR REFUND ONLY:

Amount Paid: _____

I paid by: _____ (Cash or Check)

_____ (Visa, MC, or Discover)

Credit Card Number (Required if paid by credit card)

_____ Exp _____

Make Check Payable to: (Adult Only)

 Address: _____

City: _____

State: _____ Zip: _____

Phone #: _____

DATE: _____

LAST NAME: _____